

Timber Framers Guild
November Board of Directors Conference Call
December 1, 2010
Approved at the Board Meeting of 1/5/11

Meeting commenced at 7:00pm

In attendance: Joel McCarty - Executive Director, Whit Holder - President, Sandy Bennett - Treasurer, Lisa Sasser - Clerk, John Miller, Collin Beggs, Al Anderson, Clark Bremer (incoming BoD member), Chris Gunn - Vice President, Adrian Jones, John Mumaw (incoming BoD member)

Approval of minutes from Montebello deferred to December call since the latest draft on Basecamp does not have all the revisions.

ED Report - The Montebello Conference is within \$1,000 either way of breaking even, except that it was budgeted for \$17K profit and the auction was \$10K short of expectations. John Miller said that we need to see how this translates into the full November cost data. Joel said that we were under performing by \$35K as of the last full financial report.

Adrian reports that they are finishing the Geo workshop building up in Colorado. There are some photos on Frameworks FB page. Joel has received photos and narrative from the Alabama project. Adrian and Joel will work on some updates to the Projects Manual in the light of some of the Colorado experiences. Al asked if Alicia would be involved in the updates. Joel said that it would be good to have some perspective from the host, especially being a professional timber framer.

Joel proposes a meeting of the present and incoming executive committee on December 8th to review the financials and the 2011 budget. Sandy requested narrative as well as numbers for the proposed budget and Joel said that would be the case. Joel has apparently achieved a resolution with the Auditors re Lifetime Membership, he will explain it.

TF 98 is at the mailing house and should go out on Friday. The Pubs Comm is working on an overhaul and update of the website.

Projex is coming along although there is nothing from the Poland group. Handshake for covered bridge project in Chester, NH although timing is dependent on whether Poland comes through. Plus a Burr arch bridge in Lexington, VA to be designed and engineered. Ben Brumgraber will be retained to design and engineer. Al and Collin asked if there were checks and balances for sole selection of an individual to do the design. Chris asked if we should issue an RFQ or RFP. Al asked if the Projex Committee had any thoughts on sole sourcing. Joel replied that they had not raised the issue. Al proposed that perhaps the design process for the bridge could be incorporated into the education component for the Western Conference. John Miller asked what the time constraints are that would influence the need or perceived need for a sole source selection. John Miller said that there should be a process going forward. Joel said that the anticipated cost of the design and specs is approximately \$5,000. All felt that was an exceptionally low price (appears that there is some pro bono room in this figure. The city of Lexington is contracting for the concrete and site work. Al and John Miller suggested that we may need to develop a process for selecting contractors. Al suggested involving the TFEC to see if they could help design and

participate in the process. Action Item - Joel will contact the Engineering Council to enlist their participation in developing the selection process.

Joel said that committees are ebbing and flowing. Apprenticeship is by orders of magnitude the most active. Finance hasn't met and membership hasn't met in two months.

Dan Boyle is taking the lead on TRRAG planning for early April. He was requested to go back and renegotiate with the hotel to get a better price, but is doing well on lining up speakers.

John Miller and Lisa report that the project seems disjointed regarding conference programming. John and Lisa have both make recommendations to Jake Jacob and John Buday for speakers, but have not received a response. Will is no longer involved directly in programming but has offered to serve as a mentor. Joel confirmed that there has not been much action from them on conference programming. John Miller and Lisa would both like to be more involved in Western conference planning.

Whit notes that we will probably need a standalone BoD call to discuss the budget. John Miller says that we need to have the draft budget in hand at least 48 hours prior to the call.

Joel asked for feedback on the policy approvals requested by the auditor. Joel will ask for their approval at the next full Board meeting

CCAT (Core Capacity Assessment Tool), nonprofit assessment tool round two is pending if the BoD elects to pursue it. Joel felt that the process last year was not that useful, but is open to direction from the BoD to pursue it. Whit said that he felt that it might be worth doing again.

Joel asked what the status of the ED evaluation process what. Whit has all eight responses (not counting Randy Churchill) from the form developed by Chris. Whit will send a compilation to the BoD after meeting with Joel.

Confirmation of F2F dates in Minneapolis, Northern Meeting on Jan 29-30, and F2F Jan 31-Feb 1st.

Meeting adjourned at 8:04pm

Respectfully submitted,

Lisa Sasser, Clerk